

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE REGISTRAR CHIT FUND DEPARTMENT  
13<sup>TH</sup> FLOOR VYAPAR BHAVAN I.P. ESTATE  
NEW DELHI 110002 Tel. 23318992

No. F.5/RR-C.IV/C-45/Estt/CF/2017/384-388

Dated: 14/06/2024

Subject: Invitation of the comments of the stakeholder on draft Recruitment Rules for the post of Multi Tasking Staff (MTS).

This department is in process of finalizing the Recruitment Rules for the post of Multi Tasking Staff (MTS).

The draft Recruitment Rules/Service Rules for the post of Multi Tasking Staff (MTS) has been uploaded on the web portal of Chit Fund Department ([chitfund.delhi.gov.in](mailto:chitfund.delhi.gov.in)) *chitfund.delhi@gov.in*

All the stakeholders may see the detail draft Recruitment Rules for the post of Multi Tasking Staff (MTS) and may submit their comments (if any), through email address ([chitfund.delhi@gov.in](mailto:chitfund.delhi@gov.in)) with subject "Comments on the Recruitment Rules for the post of Multi Tasking Staff (MTS)" within 30 days of issue of this circular/uploading so that Recruitment Rules may be notified at the earliest.

The email/comments must mention the subject "Comments on the Recruitment Rules for the post of Multi Tasking Staff (MTS)" for necessary action.

*Murphy*  
14/06/2024  
Registrar  
Chit Fund Department

To  
All Stakeholders

Copy to following for information:

1. PPS to Secretary Finance, Delhi Secretariat, Delhi.
2. PPS to Spl. Secretariat Finance-II, Delhi Secretariat, Delhi.
3. Dy. Secretary Finance-II, Delhi Secretariat, Delhi.
4. Dy. Secretary (Services- IV), Delhi Secretariat,
5. Guard file

*Murphy*  
14/06/2024  
Registrar  
Chit Fund Department

**DRAFT**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**

**CHIT FUND DEPARTMENT**

**NOTIFICATION**

**F.5/RR-(IV)/C-45/Estt/2017 -** In exercise of the powers conferred by the proviso to article 309 of the Constitution, read with the Government of India, Ministry of Home Affairs, Notification No. 27/59-Him(i) dated 13<sup>th</sup> July, 1959, and in consultation with the Services Department, Government of National Capital Territory of Delhi, the Lt. Governor of National Capital Territory is pleased to make recruitment rules for the post of **Multi Tasking Staff** in the Chit Fund Department , National Capital Territory of Delhi, namely:-

**1. Short title and commencement:** (i) These rules may be called the 'Chit Fund Department, Multi Tasking Staff, Recruitment Rules, 2023'.

(ii) They shall come into force from the date of their publication in the Delhi Gazette.

**2. Number of posts, Classification and level in the pay matrix:** The number of the said posts, their classification of Level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit, Qualifications, etc:** The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

**4. Disqualifications:** No person,

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who having a spouse living, has entered into or contracted a marriage with a person, shall be eligible for appointment to the said post;

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Powers to relax:** Where the Government is of the opinion that it is necessary or expedient so to do, it may, by an order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the order issued by the Central Government from time to time in this regard.

**SCHEDULE**

Name of the Post.	Number of Posts.	Classification.	Level in the pay matrix	Whether selection or non-selection post.	Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.
1	2	3	4	5	6	7	8
Multi Tasking Staff (MTS).	4*(2023)  *Subject to variation dependent on work load.	General Central Service, Group-"C" Non-Gazetted, Non-Ministerial.	Level – 1 (Rs. 18000 – 56900) of the Pay Matrix	Not applicable.	Between 18 – 25* years.  (Relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government)  <b>Note:</b> The crucial date for determining the age-limit shall be as advertised by Competent Authority.  *In case of post being filled up by all India open competition, the age limit would be between 18 year and 27 years.	Matriculation or its equivalent pass from recognized Board/ University.	Not applicable.

Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
9	10	11	12	13
Two years.	By Direct Recruitment.	Not Applicable.	<p>Composition of Group 'C' Departmental Confirmation Committee (for considering confirmation):</p> <ol style="list-style-type: none"> <li>1. Principal Secretary/Secretary (PWD): <b>Chairman</b></li> <li>2. Head of the Department Concerned: <b>Member</b></li> <li>3. Dy. Secretary (UD): <b>Member</b></li> </ol> <p><b>Note:</b> Senior most member of the Departmental confirmation Committee for considering confirmation shall act as Chairperson in case the notified Chairperson of the Committee happens to be junior to another member of the Committee.</p>	Not applicable.